

YADKIN VALLEY SEWER AUTHORITY BOARD MEETING MINUTES
Tuesday, December 12th, 2017, 9:00 a.m.
YVSA Operations Center

THOSE PRESENT:

Directors: Chairman J. L. Lowe, Jr.; Vice-Chairman Wayne Moore; Director Woody Faulk; Director Anita Darnell; Director Rheajeane Bengé.

Staff: Executive Director Nicole Johnston; Administrative Assistant Susan White; Office Assistant Nikki Hembree; Collection Supervisor/ORC Alvin Hayes;

Also Present: Hal Transou of Suez; Benjie Thomas of West Consultants; Attorney James Freeman; Jonesville Town Manager Michael Pardue.

Absent: Secretary/Treasurer John W. Holcomb

WELCOME

Chairman J. L. Lowe, Jr. welcomed everyone and called the meeting to order with a quorum of five (5) Directors present at 9:00 a.m.

I. PUBLIC COMMENT PERIOD

Chairman J. L. Lowe, Jr. opened the public comment period for the meeting. Hearing none, Chairman J. L. Lowe, Jr. closed the public comment period.

II. Consent Agenda

1. Tab A - Minutes of the Regular Board Meeting on December 12th, 2017

- Chairman J. L. Lowe asked for a motion to approve the minutes of the regular Board Meeting on December 12th, 2017. During this time, Vice-Chair Wayne Moore had stepped out for a brief recess.
 - ❖ This motion was made by Director Woody Faulk and seconded by Director Rheajeane Bengé. The vote was four (4) to zero (0) in favor, with no discussion.

III. Action Items / Updates from Staff

1. Tab B - Executive Director's Update – Nicole Johnston

I. OPERATIONS DISCUSSION

- i. There haven't been any reportable SSO's since our meeting in November 2017.

II. 2015 WWTP IMPROVEMENTS PROJECT

- i. The 2015 WWTP Project is underway at the treatment plant. The construction of the lab building is also underway.
- ii. WWTP staff is still documenting the construction process with pictures.

III. UPDATE ON PERSONNEL POLICY

- i. Nicole and Susan have been working with Ann Hyatt Taylor with the Piedmont Triad Regional Council on updating our Personnel Policy. They have completed about 90% of the revision. A rough draft version will possibly be available for review by the Board by mid- January.

IV. PGW UPDATE

- i. Staff received the check from PGW in the amount of \$25,280.00 on Tuesday, December 5th, 2017 for the \$20,000 civil penalty assessment along with the \$5,280 payment to cover the line cleanings completed by YVSA staff.
- ii. The YVSA staff cleaned the line at PGW on Thursday December 7th 2017, and found only residual garnet.
- iii. The State will be coming on December 14th, 2017 to inspect.
- iv. PGW's report is due the 20th of the month and they were late for the month of November.

V. Weyerhaeuser Update

- i. Staff received a revised Industrial Waste Survey packet as of (November 29th 2017). Staff is starting to review process of this information to verify that Dennis Atkinson has provided the corrections needed to complete the packet

2. Tab C- YVSA 2018 Holiday Schedule – Nicole Johnston

- Chairman J. L. Lowe, Jr. ask for a motion to approve the YVSA 2018 Holiday Schedule.
 - ❖ This motion was made by Vice-Chairman Wayne Moore and seconded by Director Woody Faulk. The vote was five (5) to zero (0) in favor, with no discussion.

3. Tab D- 2018 YVSA Board Meeting Schedule

- Chairman J. L. Lowe, Jr. ask for a motion to approve the YVSA 2018 Board Meeting Schedule.
 - ❖ This motion was made by Vice-Chairman Wayne Moore and seconded by Director Anita Darnell. The vote was five (5) to zero (0) in favor, with no discussion.

4. Tab E- Engineer's Update - Benjie Thomas –

A. Sewer Extension for Weyerhaeuser

- The Pretreatment system design by Weyerhaeuser's engineer's is now complete. The Industrial user application is in process.
- The sewer extension project was awarded to Gilbert Engineering. A preconstruction meeting may be held in January.

B. 2015 Wastewater Treatment Plant Upgrades

- The concrete structure of the clarifier is complete.
- The lab building foundation and slab is complete. The walls are going up as well.
- As of the last application for payment the WWTP contract is right on schedule.
- Effluent Line Rehab (Insituform) 100% complete, but additional CCTV may reveal more rehab needed.

- The site waterlines need to be repaired or replaced due to leaks. A plan for this has been completed and was given.

C. 2017 Wastewater Treatment Plant Improvements Project-

- A change order for the water lines is being replaced to extend further.
- The Engineering & Environmental report has been approved and preliminary design is underway. The next DWI milestone is to submit a bid and design package by May 1, 2018.

D. 2017 Collections System Rehabilitation Project

- Can use loan money we have for additional CCTV inspections.
- The worst part is in Jonesville, since they're lines have never been cleaned.
- The Engineering report has been approved and preliminary design is underway. The next DWI milestone is to submit a bid and design package by May 1, 2018.
- Jaamco continues the CCTV inspection and cleaning work. Jaamco is almost done with street work and will be starting on the 12" outfall soon.
- The backups have been fewer in the last few weeks.
- On Cedarbrook Road there are two lines that cannot be cleaned and inspected due to a 3" water line through MH 1003. This issue has been handed to Mr. Michael Pardue, Town Manager of Jonesville to address via Executive Director Nicole Johnston.

E. North Bridge Street CCTV Investigations

- YVSA crew verified taps intruding into the main line were abandoned or not in use.
- The submittal of the 2018 Collection System Rehab funding application includes CIPP of a large portion of the North Bridge St. lines, the repair schedule has focused on addressing severely broken pipe and intruding taps so the CIPP liner can be pulled through the pipe.
- Plans are complete and will go to bid soon.

5. Tab F- Financial Update – Susan White for John Holcomb-

- There is approximately \$1 Million in the bank.
- All sewer collection revenues are up to date from each town.
- Payments to contractors are also up to date.
- Still have three (3) loan payments.

➤ Chairman J. L. Lowe, Jr. ask for a motion to approve the financials for FY2018.

- ❖ This motion was made by Director Rheajean Bengé and seconded by Director Woody Faulk. The vote was five (5) to zero (0), in favor with no discussion.

6. Legal Update - James Freeman –

- James has been working on widening the access for YVSA staff at the 268 East Wilkes High School Pump Station area.
- Land owner has a mortgage on it, have to work with the lending institution on that.

IV. Board of Director's Comments-

- Chairman J. L. Lowe, Jr. asked the Board for any comments and Vice-Chairman Wayne Moore stated the Town of Jonesville has complimented YVSA staff on how helpful we have been to them.

V. ADJOURNED

- Chairman J. L. Lowe, Jr. asked for a motion to adjourn the meeting.
 - ❖ This motion was made by Vice-Chairman Wayne Moore and seconded by Director Woody Faulk. The vote was five (5) to zero (0), in favor with no discussion.

The next meeting of the YVSA will be held on Tuesday January 9th, 2018 at 9:00a.m. at the YVSA Operations Center.

Respectfully Submitted by:

Nikki Hembree
Office Assistant

J. L. Lowe, Jr.
Chairman of the Board

Attest:

Vice-Chairman
Wayne Moore