

**YADKIN VALLEY SEWER AUTHORITY BOARD MEETING MINUTES**

**Tuesday, January 9<sup>th</sup>, 2018, 9:00 a.m.**

**YVSA Operations Center**

**THOSE PRESENT:**

**Directors:** Chairman J. L. Lowe, Jr.; Vice-Chairman/Treasurer Wayne Moore; Director Anita Darnell; Director Woody Faulk.

**Staff:** Executive Director Nicole Johnston; Administrative Assistant Susan White; Office Assistant Nikki Hembree; Collection Supervisor/ORC Alvin Hayes

**Also Present:** Hal Transou of Suez; Gary Stainback of Suez; Jonesville Town Manager Michael Pardue; Benjie Thomas of West Consultants; James Freeman Attorney.

**Absent:** Director Rheajeane Bengé

**WELCOME:**

Chairman J. L. Lowe, Jr. welcomed everyone and called the meeting to order with a quorum of three (3) directors present at 10:02 a.m. The meeting was delayed from 9:00 a.m. to 10:00 a.m. due to the weather. Vice-Chairman Wayne Moore arrived at 10:06 a.m. Benjie Thomas arrived at 10:15 a.m.

**I. PUBLIC COMMENT PERIOD**

Chairman J. L. Lowe, Jr. opened the public comment period for the meeting. Hearing none, Chairman J. L. Lowe, Jr. closed the public comment period.

**II. Consent Agenda**

**1. Tab A – Minutes of the Regular Board Meeting on December 12<sup>th</sup>, 2018**

- Chairman J. L. Lowe, Jr. asked for a motion to approve the minutes of the regular board meeting on 12<sup>th</sup>, 2018.
  - ❖ This motion was made by Director Anita Darnell and seconded by Director Woody Faulk. The vote was three (3) to zero (0) in favor, with no discussion.

**III. Election of Treasurer – Board of Directors:**

- Chairman J. L. Lowe, Jr. made a motion to elect a Treasurer.
- Director Anita Darnell nominated Vice-Chairman Wayne Moore as the Treasurer.
  - ❖ This motion was made by Director Anita Darnell and seconded by Director Woody Faulk. The vote was four (4) to zero (0) in favor, with no discussion.

IV. **Tab B - Oath of Office for Treasurer – Susan White:**

The Oath of Office for Treasurer was conducted by Susan White  
Notary Public.

V. **Action Items / Updates from Staff**

1. **Tab C - 2018 YVSA Revised Board Meeting Schedule**

Staff added a second June Meeting and moved the September meeting from September 11<sup>th</sup>, 2018 to September 4<sup>th</sup>, 2018.

➤ Chairman J. L. Lowe, Jr. asked for a motion to approve the 2018 YVSA Revised Board Meeting Schedule.

❖ This motion was made by Director Anita Darnell and seconded by Director Woody Faulk. The vote was four (4) to zero (0), in favor, with no discussion.

2. **Set Winter Project Update Meeting (Bring planners/calendars)**

Staff and Board decided on March 6<sup>th</sup>, 2018 as the date for the Winter Project Update Meeting at 8:30 a.m. and the first Budget Workshop Meeting will be March 27<sup>th</sup>, 2018 at 8:30 a.m.

3. **Tab D - Executive Director's Update – Nicole Johnston:**

1) **OPERATIONS DISCUSSION**

- There haven't been any SSO's (reportable or non-reportable) since our last meeting on December 12<sup>th</sup>, 2017.
- As for the frigid temperatures during this past week, YVSA has held up very well. There was a "freeze up" at the PVH PS as well as water freezing up at the Operations Center in the kitchen.

- Staff had to rent heaters from All-Star rentals to thaw out pumps at PVH.

2) **2015 WWTP IMPROVEMENTS PROJECT**

- The 2015 WWTP Project is underway at the treatment plant.
- The construction of the laboratory building is also underway.
- Trusses are up and plywood is going up on the roof.
- Deadline to finish this project is Fall 2018.

3) **PGW Update**

- PGW has exceeded their grit limit of 12 mg/L for the November DMR report. The reported value via Pace

Analytical Services, Inc was 20 mg/L. Nicole is working with NCDEQ to address the NOV and Civil Penalty Assessment for this exceedance.

- PGW's permit expires in March 2018.
- PGW is planning on installing a piece of equipment that costs around \$100,000, to help catch garnet and residual, but the equipment will not be available until early summer.

#### 4) Weyerhaeuser Update

- We have received the updated Weyerhaeuser Industrial User Application information. This information is currently being reviewed by Suez, West Consultants, and YVSA staff.
- Assuming nothing changes in their Industrial User Application, Weyerhaeuser could guess when they could start this project moving forward.
  - ❖ Attorney James Freeman left the Board meeting around 10:45 a.m.

#### 4. Tab E – Engineer's Update – Benjie Thomas:

##### A. Sewer Extension for Weyerhaeuser

- The pretreatment system design by Weyerhaeuser's engineers is now complete. The industrial user application is in review process.
- The sewer extension contract was awarded to Gilbert Engineering. A preconstruction meeting is being held today.
- Surry County has committed the additional local match required for the grants to cover the estimated cost of the project.
- The railroad has been invited to this meeting as well.
- YVSA and Gilbert Engineering will only be running parallel to the railroad tracks, not crossing them.

##### B. 2015 Wastewater Treatment Plant Upgrades

- The concrete structure of the clarifier is complete.
- The lab building foundation and slab and walls are complete.
- As of the last application for payment the WWTP contract is 52% complete.

- Effluent Rehab Line (Insituform) – 100% complete, but additional CCTV may reveal more rehab needed.
- The site waterlines need to be repaired or replaced due to leaks. A plan for this has been completed and was given to Gilbert Engineering for proposed pricing.

#### **C. 2017 Wastewater Treatment Plant Improvements Project**

- \$966,000 (50% grant)
- The Engineering & Environmental report has been approved and preliminary design is underway. The next DWI milestone is to submit a bid and design package by May 1, 2018.
- The Project includes making improvements to the digestors and replacing the waste activated sludge pumps (WAS pumps).

#### **D. 2017 Collection System Rehabilitation Project**

- \$2,645,500 (75% grant)
- The Engineering report has been approved and preliminary design is underway. The next DWI milestone is to submit bid and design package by May 1, 2018.
- The CCTV inspection/cleaning work continues and JAAMCO is working on the 12" outfall.
- On Cedarbrook Road, there are two lines that cannot be cleaned and inspected due to a 3" water line through MH 1003.

#### **E. North Bridge Street CCTV Investigations**

- With the submittal of the 2018 Collection System Rehab funding application, which includes CIPP of a large portion of the North Bridge St lines, the repair schedule has focused on addressing severely broken pipe and intruding taps so the CIPP liner can be pulled through the pipe. Funding decisions will be made by the State Water Infrastructure Authority on February 28, 2018.
- Bids for the spot repairs will be received Thursday, January 25, 2018.

**5. Tab F - Financial Update – Susan White-**

- YVSA is receiving sewer collections on time.
- No debt payments due currently for January, will have one debt payment at the end of February.
- Have about four loan payments left in the Fiscal Year.
- On May 1<sup>st</sup>, 2018 we have two (2) debt payments, Southwest Elkin Project and Pump Station Rehab totaling at \$70,000.
- On June 1<sup>st</sup>, 2018, we have an assumed debt from the town of Jonesville in the amount of \$83,000.
- YVSA has close to \$300,000 of debt payments in the next few months. That amount doesn't include contractor payments.
- All payments are up to date.

➤ Chairman J. L. Lowe Jr. asked for a motion to approve the financials for the January 9, 2018 meeting.

- ❖ This motion was made by Director Anita Darnell and seconded by Director Woody Faulk. The vote was four (4) to zero (0), in favor with no discussion.

**6. Legal Update – James Freeman-**

- Attorney James Freeman has been working on the easement for the East Wilkes High School Pump Station for the past month. The mortgage company is requiring a full survey of entire property.

**VI. Board of Directors Comments**

- Chairman J. L. Lowe, Jr. voiced his appreciation for the meals for the staff.
- Director Woody Faulk voiced his appreciation for the Christmas gift baskets, he said they were something different and unique, he enjoyed them, and all the unique gifts in them.

**VII. ADJOURNED**

➤ Chairman J. L. Lowe, Jr. asked for a motion to adjourn the meeting.

❖ This motion was made by Director Anita Darnell and seconded by Director Woody Faulk. The vote was four (4) to zero (0), in favor with no discussion.

The next meeting of the VSA will be held on February 13<sup>th</sup>, 2018 at 9:00 a.m. at the VSA Operations Center.

Respectfully Submitted by:

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Nikki Hembree  
Office Assistant

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J. L. Lowe, Jr.  
Chairman of the Board

Attest:

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Wayne Moore  
Vice-Chairman